

**MINUTES
LIVINGSTON COMMUNITY WATER AUTHORITY
JUNE 17, 2020 REGULAR MEETING 9:00 A.M.
GREEN OAK CHARTER TOWNSHIP HALL
10001 SILVER LAKE ROAD
BRIGHTON, MI 48116**

Due to Governor Whitmer's Stay Home Stay Safe Executive Order and to minimize the Spread of COVID-19, this meeting will be held electronically.

M. St. Charles called the meeting to order at 9:00 a.m. The Pledge was recited

ROLL CALL

Present: L. Weaire, R. Drouillard, P. Michel, (Alternate) Charter Township of Brighton; P. Hohl, B. Hahn, Hamburg Township; M. St. Charles, R. Everett, Green Oak Township
Also Present: A. Willets, non-voting members, Livingston Community Water Company; A. Dowson, Highland Treatment; R. Hobgood, OHM; B. Vick, Manager, Charter Township of Brighton; K. Palka, Pfeffer. Hanniford and Palka.

CALL TO THE PUBLIC

No response.

APPROVAL OF THE AGENDA

P. Hohl moved and R. Everett seconded to accept the June 18, 2020 agenda as presented, removing Item 7, March 18, 2020 Financial Reports and adding June 17, 2020 Financial Report with revised Check Register.

Ayes: Weaire, Drouillard, Hohl, Hahn, Everett, St. Charles

Nays: None

Motion carried.

APPROVAL OF THE MARCH 20, 2020 MEETING MINUTES

P. Hohl moved and R. Drouillard seconded to approve the March 20, 2020 meeting minutes as presented.

Ayes: Hahn, Hohl, Drouillard, Weaire, Everett, St. Charles

Nays: None

Motion carried.

FINANCIAL REPORTS – April, May and June

P. Hohl moved and B. Hahn seconded to approve the April 15, 2020 Check Register and Statement of Escrow Project Balances, Cash Balance of Funds for the Month Ending March 31, 2020.

Ayes: Hahn, Hohl, Drouillard, Weaire, Everett, St. Charles

Nays: None

Motion carried.

R. Everett moved and B. Hahn seconded to approve the May 20, 2020 Check Register and Statement of Escrow Project Balances, Cash Balance of Funds for the Month Ending April 30, 2020.

Ayes: Hahn, Hohl, Drouillard, Weaire, Everett, St. Charles

Nays: None

Motion carried.

P. Hohl move and B. Hahn seconded to approve the June 17, 2020 Check Register and Statement of Escrow Project Balances, Cash Balance of Funds for the Month Ending May 31, 2020, with revisions regarding the total O & M expense to be \$30,328.37

Ayes: Hahn, Hohl, Drouillard, Weaire, Everett, St. Charles

Nays: None

Motion carried.

RESOLUTION 20-001 – Deferred Payment Rate 2020

K. Palka presented to the Board the Calculation of Revised Rates per 1,000 gallons for the Inside / Outside Franchise Areas from 2003 to the present. These revised rates were reviewed by M. St. Charles, Chairman and A. Willets, Livingston Community Water Company.

P. Hohl moved and R. Everett seconded to adopt Resolution 20-001, establishing the 2020 Deferred Payment Rate for Inside Franchise Area and Outside Franchise Area for the period of January 1, 2020 through December 31, 2020.

Ayes: Hahn, Hohl, Drouillard, Weaire, Everett, St. Charles

Nays: None

Motion carried.

SUB-COMMITTEE - Update

No report due to the Governor's Stay Home Stay Safe Executive Order, the Committee did not meet.

P. Hohl inquired as to the status of American Compounding's interest in purchasing water from LCWA. B. Vick responded that he had spoken with American Compounding in March as well as May and they were looking for a break regarding the number of REUs assigned to them. B. Vick added that he had already given them a discount, which they failed to take advantage of. American Compounding as yet, has not exercised their Right to Appeal the township's decision on the number of REUs assigned to them. At present, we are in a holding pattern as to American Compounding willingness to purchase the assigned REUs and the township receiving easements or if not, the township goes to Plan B easement. It is a win-win for the township if they, American Compounding, want the water or, if not, they can operate on the well.

American Compounding had contacted LCWA for some financial consideration on the number of REU's assigned to them.

M. St. Charles suggested that he, B. Vick and A. Dowson meet with American Compounding to restate the assignment of REUs, and how we arrived at that number, easements and reiterate that the individual townships sets the number of REUS, not LCWA

R. Everett stated that all commercial properties must have their own individual meters. He suggested we adopt this policy through a resolution. The Board concurred.

OPERATORS REPORT

The BCC Group located at Spencer Road and Old US 23 is trying to resolve the problem of easements and bringing a water main onto their property.

The Old US 23 project is going well and is on schedule to be completed by November, weather permitting. The Haley Davidson and the U-Haul Center fire hydrants need to be relocated.

With a possible shut-down, LCWA needs to interact with the City of Brighton due to the fact there is an isolation valve just before Harley Davidson and one before the Kidney Dialysis Center. M. St. Charles inquired if the water shut-off would affect the Kidney Dialysis Center. A. Dowson replied that it wouldn't.

Two offices that will be affected by the shutdown are The Kitchen Shop and a dental office.

M. St Charles will send notices to all that are affected by the shut-down. A. Dowson estimated it would be for ½ day and the customers impacted by the shut-off would be on a "Boil Water" alert once we are back in operation. M. St. Charles will also send a notice to EGLE regarding the shut-down.

MARCH - Meters

Meter Installs

High Hills Arbor, Willow Woods and Green Oak Crossing

***Meter Rentals**

Milford Excavating / High Hills

Hampton Manor

Legacy Sports/Brivar

FONSON

Shut-offs – None, due to the Governor's order

APRIL- Meters

Meter Installs – None

***Meter Rentals**

Milford Excavating/High Hills (returned)

Hampton Manor

Legacy Sports / Brivar

FONSON

TOEBE

Shut-offs – None, due to the Governor's order

MAY – METERS

Meter Installs – None

***Meter Rentals**

Milford Excavating / High Hills (returned)

Legacy Sports / Brivar

FONSON

TOEBE

Shut-offs – None, due the the Governor's order.

ENGINEERS REPORT

R. Hobgood updated the Board on Construction and Design Projects.

Construction Projects

Legacy Sports Phase 2 – Waiting for service connection

High Hills Phase 2 – Waiting for service connection and mass grading

Green Oak Crossing Phase 2-4 –Restoration and final grading

Willow Woods Phase 1 & 2 – Waiting for mass grading to be completed

Green Woods WWTP – Easement issues.

Kroger – WM Extension – Easement issues

Design Projects

Spencer Road Office Extension – Needs easements for watermain. Site plan has been approved, however, no permit will be issued to construct without a water solution in place.

CHAIRPERSONS REPORT. Update of meter reporting

M. St. Charles stated that new replacement meters have been installed in the Saxony Subdivision and County Club Annex and we are getting good reads from said meters. With the new meters, we hope to see a substantial reduction in water loss at year's end.

DISCUSSION ITEMS – Plan Review for Developments

M. St. Charles stated we need to improve our communication between LCWA, the 3 municipalities and A. Dowson of Highland Treatment Inc. when developers contact one of the aforementioned for approval of design, number of REUs, etc. and in turn, the aforementioned must contact the municipality in question and relay the information the developer or an interested party has requested.

*All companies have made a \$1500 deposit on the meters

Discussion followed with a call for a solution.

P. Hohl moved and L. Weaire **seconded to request R Hobgood, OHM, to amend the application form to include in bold print, that mandates the applicant verify the viability of the development through the municipalities.**

Ayes: Hahn, Hohl, Drouillard, Weaire, Everett, St. Charles

Nays: None

Motion carried.

TOWNSHIP REPRESENTATIVES REPORT

P. Hohl stated the Apartment complex planned for Hamburg Township was no longer under consideration.

B. Vick relayed the good news the Old US 23 road project was on schedule. A. Dowson inquired if BAFA had made a decision as to running a line from OLD US 23 to Weber for connection to water for the new fire station.

M. St. Charles updated the Lowry apartment complex plan. Lowry is selling a portion of their property that abuts Whitmore Lake Road for development.

ADJOURNMENT.

P, Hohl moved and B. Hahn seconded to adjourn.

Ayes: Hahn, Hohl, Drouillard, Weaire, Everett, St. Charles

Nays: None

Motion carried.

The meeting adjourned at 10:03 a.m.

Respectfully submitted,



Prepared by:

Lucille Weaire – Secretary



Mark St. Charles – Chairman